ELEVENTH HOUR RESCUE’S WINTER WONDERLAND

VENDOR / ORGANIZATIONAL SPACE RESERVATION FORM

Date: Sunday, December 16th, 2012
Location: Paws-itive Experience Pet Services, Rockaway, NJ
Time: 11:00am - 5:00pm (Vendor set-up time 9:00-10:30am)
Reservation: Deadline - November 30th, 2012

Vendor/Exhibitor Name: ____________________________________________
Company Name: _______________________________________________
Street: ____________________________________________________________________________________________
City / State / Zip: _______________________________________________________________________________________
Phone / Fax: ____________________________
Email Address: _____________________________________________________________________________________

Number of People to be assisting you at your space: __________________

Description of Items to be displayed or sold (please note: only new items may be offered for sale):
_____________________________________________________________________________________________________________________________________________________________

Space Requirements: (Please check one)

- 10’ Booth Space: $30 per space x ____ space(s) = ________ total fee

Note: A table and one chair are provided for an additional fee of $15 per set
Table/chair needed _______  Not Needed _______

Please note: Vendors/Exhibitors must return the following in order to assure confirmed vendor space:
1. Vendor/Exhibitor Space Reservation Form
2. Hold Harmless Agreement including signature and date (Contract)
3. A check made out to “Eleventh Hour Rescue” for all spaces reserved
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TERMS AND CONDITIONS FOR PARTICIPATION IN ELEVENTH HOUR RESCUE’S WINTER WONDERLAND EVENT:

I agree, as evidenced by my signature below, to follow all of the rules and guidelines prescribed by EHR including, but not limited to, the following:

1. Vendor/Exhibitor understands that space is not guaranteed until a signed reservation form, and donation check are received and accepted by EHR; EHR reserves the right to deny participation to any Vendor/Exhibitor for any reason.
2. Vendor/Exhibitor is responsible for obtaining any necessary permits.
3. Vendor/Exhibitor will set-up its space no earlier than 9:00am, and must be fully set-up by 10:30am.
4. Vendor/Exhibit agrees to break down their space no earlier than the end time of the event, 5:00pm. All space breakdowns may begin at that time.
5. Vendor/Exhibitor must unload and move its vehicle(s) to the designated parking area prior to set-up.
6. Vendor/Exhibitor is responsible for supplying its own set-ups and displays.
7. Vendor/Exhibitor must offer for sale only items appropriate for a family event; EHR reserves the right to request that any Vendor/Exhibitor remove from sale and public display any items that EHR finds objectionable for any reason.
8. Vendor/Exhibitor agrees not to offer for sale any items detrimental to the public. EHR reserves the right to inspect all merchandise, whether for sale or exhibit, and limit its sale or display; EHR reserves the right to ask a Vendor/Exhibitor to vacate its space if items are found to be unsuitable, and any fees paid to EHR will be forfeited.
9. Vendor/Exhibitor is responsible for collecting all applicable sales taxes.
10. Vendor/Exhibitor must remove all refuse generated by the use of its space prior to departure.
11. Vendor/Exhibitor must exit their space no later than 6:00pm, and such space must be fully cleaned and returned to the exact condition in which Vendor/Exhibitor found it upon arrival; Vendor’s/Exhibitor’s carts, vans, equipment, etc. must be removed from premises at the end of the day.
12. Payments to EHR for Vendor/Exhibitor space are Non-Refundable.
13. Vendor/Exhibitor shall indemnify and hold harmless EHR, its officers, and volunteers and Paws-itive Experience Pet Services, from any and all claims (however and by whomever caused) for damage, injury, theft, fire, water, liability, or loss to any person or property, or by reason of the Vendors/Exhibitors participation in the Winter Wonderland Event.

__________________________________________________
Signature of Vendor/Exhibitor (required for participation) Date

Printed Name of Vendor/Exhibitor

Name of Vendor Company or Organization